

CHARTER TRUSTEES FOR THE CITY OF DURHAM

At the **Meeting** of the **Charter Trustees for the City of Durham** held in the Committee Room 1B, County Hall, Durham, on Wednesday 13 April 2016 at 1.00 pm

Present: The Right Worshipful the Mayor of Durham, (in the Chair) and Councillors J Blakey, B Moir, J Armstrong, D Bell, A Bonner, P Conway, K Corrigan, N Foster, O Gunn, G Holland, A Hopgood, B Kellett, N Martin, M Nicholls, P Taylor, J Turnbull and M Wilkes

1 Apologies for Absence

Apologies for Absence were received from Councillors D Freeman, D Hall, R Ormerod, M Simmons, D Stoker and M Williams.

2 Minutes

Minutes of the meeting held on 20 January 2016 were confirmed as a correct record and signed by the Mayor.

3 Declarations of interest

There were no declarations of interest.

4 Nominations for the Deputy Mayor

The Mayor asked Trustees for nominations for the Deputy Mayor for the Municipal Year 2016/17 prior to their formal appointment at the Annual Meeting.

Councillor N Foster moved and Councillor K Corrigan seconded that Councillor B Moir be nominated for Deputy Mayor of the City of Durham for the ensuring Municipal Year.

Seconded by Councillor G Holland, Councillor A Hopgood moved that Councillor N Martin be nominated for Deputy Mayor of the City of Durham for the ensuring Municipal Year.

Upon a vote being taken, it was **Resolved:**

- i) That Councillor Bill Moir be nominated Deputy Mayor of the City of Durham for Municipal Year 2016/17;
- ii) That the appointment be formally nominated and resolved at the Annual Meeting.

5 Revenue Outturn for the period ending 29 February 2016 and Projected Outturn to 31 March 2016

Charter Trustees considered a report of the Treasurer that provided information on the actual expenditure compared to the profiled budget for the period ending 29 February 2016; and the forecast of expenditure to 31 March 2016 in comparison to the 2015/16 original budget (for copy see file of minutes).

The Head of Corporate Finance highlighted a typing error under the heading General Reserve and clarified that the amount required to be drawn from reserves would be £1,006, not £1,270 as stated in paragraph 10 of the report.

The Head of Corporate Finance reported that at 29 February 2016 actual net expenditure was £46,642; an underspend of £8,891 against a profiled budget of £55,533. It was anticipated that actual expenditure at 31 March 2016 would be slightly lower than the original budget of £60,896 by £5,877 and sum required to be drawn from reserves to balance the budget was therefore expected to reduce from £6,883 to £1,006.

Resolved:

- (i) That the outturn position for the period ended 29 February 2016 be noted.
- (ii) That the forecast outturn to 31 March 2016 be noted.